

## Wholesale Customer Reference

# Cannabis Product Application and Request Process

### Purpose:

This document is intended to serve as a reference guide for licensed cannabis retail stores and producers, and outlines the product request and application procedures for LDB Cannabis Operations.

### Licensed Producer Product Application process:

Health Canada Licensed Cannabis Producers are welcome to submit vendor and product applications to the British Columbia Liquor Distribution Branch for review at any time, via the following procedure:

1. Email [cannabis.products@bcldb.com](mailto:cannabis.products@bcldb.com) and request the “LP Cannabis Product Review Submission Template” and “Vendor Questionnaire”.
2. Complete the “LP Cannabis Product Review Submission Template” and “Vendor Questionnaire”.
3. E-mail both files and any additional supporting documents to [cannabis.products@bcldb.com](mailto:cannabis.products@bcldb.com).
4. The LDB Merchandising Team will review the application for fit within the assortment, and if products are selected, the Licensed Producer will be guided through the vendor and product registration process. Note that:
  - a. *BCLDB will only register vendors if products are selected for sale in the BC market.*
  - b. *Licensed producers who are already registered with the BCLDB do not need to complete the Vendor Questionnaire with each product application.*

### Wholesale Customer Product Request process:

In April 2020, LDB Cannabis Operations launched a Product Request Tool which allows licensed cannabis retail stores to submit vendor and product requests to LDB Cannabis Wholesale operations.

Licensed cannabis retail stores must be registered with the BCLDB, and have an active [www.bccannabiswholesale.com](http://www.bccannabiswholesale.com) account to access the tool. The Product Request tool is embedded within the homepage, and can also be found within the Resources Tab under “Product requests page”.

